

BY-LAWS MADISON AREA RETIREE GOLF ASSOCIATION (MARGA)

Last Revised: September 22, 2010

ARTICLE I. MARGA MEMBERSHIP

A person becomes a member in good standing of the Madison Area Retiree Golf Association (MARGA), hereinafter referred to as the Association, by paying annual dues and other associated fees. Membership is open to anyone who has retired from their primary job.

The registered office of MARGA shall be the address of the President.

ARTICLE II. MARGA COUNCIL

Section 1. General Powers: The Council shall manage the affairs of the Association.

Section 2. Members of the Council: *Members of the Council shall consist of individuals who occupy the following positions in MARGA:*

*Officers consisting of President, Vice President, Secretary and Treasurer
League Representatives consisting of Secretary and Scheduler
Chair Persons of the permanent committees
Website Coordinator
MARGA representative to the City Golf Committee
Council member(s) at large (Maximum of two)
Other committees as approved by the Council*

The names of the individuals filling the positions named above shall be presented to the membership at the annual meeting for a confirmation vote.

All Council members shall serve for a term of one (1) year and are eligible for re-election. No restrictions are made on the number of terms in a position or on the Council. The immediate past president may serve, at his pleasure, as an ex-officio member of the Council in a voting capacity.

Section 3. Removal: *A Council member, upon proper notification, may be removed for cause after a hearing before the Council and a two-thirds (2/3) vote of those present. Failure to attend regular Council meetings and participate in affairs of the Association shall, at the discretion of other members of the Council, constitute cause for removal.*

Section 4. Vacancies: Any vacancy occurring on the Council shall be filled by the affirmative vote of a majority of the Council members at the meeting, although less than a quorum.

Section 5. Quorum of Council Members: A majority of Council members attending a meeting shall constitute a quorum for the transaction of Association affairs.

Section 6. Council Meetings: *Regular meetings of the Council shall be held a minimum of three (3) times a year. A written notice with the time and location of these meetings shall be given to each Council member. A special meeting may be called at the approval of the President. A written notice of such meeting shall be given in person, e-mailed or postal mailed to each Council member.*

Section 7. Compensation: No compensation shall be paid to any Council member except for out-of-pocket costs incurred in connection with carrying out business of the Association. The Chair: Handicaps may be paid a compensation for performing his duties as voted by the Council.

ARTICLE III. COUNCIL OFFICERS

Section 1. Principal Officers: The principal officers of the Association shall be President, Vice-President, Secretary, and Treasurer. Such other officers and assistant officers as deemed necessary may be appointed by the Council. All officers must be members of the Council.

Section 2. Term of Office: Each officer shall hold office for a term of one (1) year and until his successor shall have been duly elected and qualified, or until his death or resignation or his removal in the manner hereinafter provided.

Section 3. Removal: The Council may remove any officer elected or appointed by the Council whenever, in its judgment, the best interests of the Association will be served thereby, but such removal shall be without prejudice.

Section 4. Vacancies: A vacancy in any office because of death, resignation, removal, disqualification or otherwise, shall be filled by the Council for the unexpired portion of the term.

Section 5. Duties of the Officers:

a. President- The President shall be the principal executive officer of the Association and, subject to the control of the Council, shall in general supervise and control of all business and affairs of the Association. He shall, when present, preside at all meetings of the Council. He may sign, with the Vice-President or Treasurer, any contracts or other financial instruments that the Council has authorized.

b. Vice-President: The Association shall have one Vice-President. In the absence of the President or in the event of his death, or inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President shall perform other duties assigned by the President or the Council.

c. Secretary: The Secretary shall (a) keep the minutes of all meetings of the membership and of the Council; (b) ensure that all notices of meetings are given as required in the By-laws; (c) be custodian of all Association records, including the roll of members; and (d) perform all duties of the office of Secretary and other duties assigned by the President or the Council.

d. Treasurer: The Treasurer shall (a) have charge of all funds and moneys of the Association and be responsible for the receipt and disbursement of the same; and (b) perform all duties incident to the office of Treasurer, and other duties assigned by the President or the Council.

ARTICLE IV. COMMITTEES AND SPECIAL POSITIONS

The following are permanent committees and special positions authorized by the Council. Each person holding one of these positions can select additional members as needed.

Committees:

Handicaps, Outings, Public Relations, Registration, Rules, Social and Tournaments

Special Positions:

Representative to the City Golf Committee and Website Coordinator

ARTICLE V. MEMBERSHIP MEETINGS AND VOTING

Section 1. Annual Meeting: The Annual Meeting of the members in good standing shall be held following the annual luncheon for the purpose of electing members of the Council and conducting other business as may come before the members. The Council will determine the time and place of the Luncheon/Annual Meeting.

Section 2. Special Meetings: The President may call special meetings of the members for any purpose or purposes.

Section 3. Notice of Meetings: Written notice stating the place, day and hour of any meeting, and, in the case of a special meeting, the purpose or purposes for which the meeting is called, shall be made available to each member in good standing.

Section 4. Voting: Each member in good standing shall be entitled to cast one (1) vote upon each matter submitted to a vote at a meeting of the members.

Section 5. Dues: The Council shall set membership dues which are payable before the date established by the Council. A late fee may be assessed for registration after this established date.

Section 6. Organization: The President, and in his absence the Vice-President, and in their absence any member chosen by the members present, shall call the meeting of the members to order and shall preside at such meeting. The Secretary shall act as secretary of all meetings of the members, but in his absence, any member chosen by the members present shall act as secretary of the meeting.

Section 7. Quorum: The presence of forty (40) percent of the total members in good standing shall constitute a quorum at any meeting of the members. A majority of votes cast at a meeting at which a quorum is present shall be decisive of any motion or election.

Section 8. Procedure: Any motion or resolution offered at a meeting of the members shall, at the request of any member in good standing, be reduced to writing in the minutes of the Secretary before it is acted upon. In any action not covered by these By-laws, Robert's Rules of Order shall govern.

ARTICLE VI. CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 1. Contract: The Council may authorize any Council member to enter into a contract in the name of and on behalf of the Association. Contracts may include league contracts, outing contracts or luncheon contracts.

Section 2. Loans: No loans shall be contracted on behalf of the Association.

Section 3. Checks, Drafts, etc.: The Treasurer, President, or Vice-President, shall sign all checks or other indebtedness issued in the name of the Association.

Section 4. Deposits: All funds of the Association shall be deposited in a timely manner by the Treasurer, or any one else authorized by the Council, in a financial institution selected by the Council.

Section 5. Audit of Association Financial Records: The Association financial records shall be audited annually by an outside accountant selected by the Council. Copies of the final audit shall be made available to the Treasurer in a timely basis.

ARTICLE VII. ACCOUNTING PERIOD

The Association shall keep its records on the fiscal year December 1 to November 30.

ARTICLE VIII. AMENDMENTS

These By-laws may not be altered, amended or repealed and new By-laws adopted except by a majority vote of the members in good standing *at the annual business meeting*.

[Revisions March 10, 1982, March 19, 1983, August 23, 1999 and September 22, 2010]